



General Meeting of April 16, 2004

Fifth Meeting of the Public Access Board Nominees

Present: **Attended Board Members:** Carol Williams, John St. Hilaire, Lorraine Lamontagne, Jean Jeudy, June Craig, Chris Proulx
Members Sending Regrets: Jim Stewart, Lou D'Allesandro, Hubie McDonough, Jim Merrill

Attended Staff: Grace Sullivan and Joe Lahr

Discussion:

Budget: Mayor's budget was \$120,000, (\$70,000 less than requested). At the April 6 Board of Mayor and Aldermen meeting, Grace gave all the Aldermen (except Ald. Thibault, who was absent) an information packet describing the transition and the history of the organizational structure.

John re-stated that MCAM is not a new entity, public access is an established entity, now with a new name that removes liability from the city.

Joe passed on the message from Jim Merrill. He has sent the Articles of Agreement to the city clerk to be recorded. When they are returned, he will then forward them to the Secy. of State for recording there. Once they are filed with the Secy. of State, then MCAM will be duly formed. In the interim, he needs comments on the bylaws to get them rounded into shape.

The MCAM board will meet before the Committee of Administration at a date to be determined—everyone's attendance is important.

John stated that the purpose would be to make a presentation before the Administration Committee to educate them on their own mandate and the request for funding.

Grace will call Armand Forest (chair of the committee) to arrange the date. Members of the Board of School would be asked to attend as well, to remark on the formal decision to split public access and displace it from MCTV and its current location. The MCAM board will make the presentation and make the committee aware of the need for a new location by July 1.

John gave the directive to call Paul Smith (owner of 967 Elm St.) and put the initial offer for lease back on the table.

- \$8.00 per sq/ft + NNN
- Occupation and fit-up of the property begins immediately upon acceptance between Paul Smith and MCAM
- The first lease payment is made July, 2004
- An inventory of existing furniture/equipment at the property will be made, and MCAM will utilize the designated furniture for daily operations.
- The owner will remove the remaining non-requested furniture/equipment.
- Option clause for 5 additional years.

Board members need to consider a person for the last remaining director spot. Gary Archambault, media services director at Catholic Medical Center and Katie Benway of Intown Manchester were mentioned.

A property meeting is scheduled for 8:15AM at 967 Elm St. at Gala Café with Paul Smith.

The time/date of the next MCAM board meeting will be determined based on the preparation for the meeting before the Aldermanic Committee on Administration: To be announce. All members should be prepared to attend the presentation before the committee.